



**Outdoor Summer Program 2021  
Health & Safety Guidelines**

*At New York Society of Play, it is our goal to have a fun Summer while maintaining a safe environment. As we look to our in-person summer camp, we are being particularly mindful of our current global health challenges and have prepared this document to inform you of our health and safety policies. These policies will evolve throughout the Winter and Spring in order to adapt to circumstances as they unfold and new information as it becomes available. Here's to a safe and fun Summer!*

**Disclaimer**

At the New York Society of Play, we are preparing to have an AMAZING Summer with your young campers. However, we acknowledge that the conditions needed for us to conduct in-person sessions safely are not guaranteed. By June 1st, 2021, we will make a firm decision about running camp for the 2021 summer season. In the event that we do not run camp, we have the following options available for the families we serve:

- 1- Receive a 100% discount for any camp days you have signed up for, no strings attached.
- 2- Receive a 50% discount AND credit for virtual camp for a number of days equal to your in-person purchase.

While we are cautiously optimistic about holding our event in-person this year, we acknowledge the risk of a camper contracting or transmitting COVID while camp is in session. For this purpose, we have safety procedures in place that we hope to never use. You can find more information about this under the section of this literature titled: "What happens if there is a COVID-19 outbreak at our camp?". Above all, I hope this document brings comfort to all parents by clearly illustrating the measures we are taking to make Summer Camp as fun AND safe as possible.

Here are our primary practices that our on-site staff will employ to ensure the safety of our campers:

- Routine temperature checks at the beginning and end of each day which we record on the attendance sheet.
- Daily sanitization of all high touch surfaces (i.e. - sword handles, dice, and writing utensils)
- Weekly COVID testing

**Indoor and Outdoor Sites**

Each of our camp locations will have an indoor and outdoor site. The indoor site will be used for pick up and drop off, storage, as well as in the case of extreme inclement weather. Campers and staff will be expected to adhere to face covering and social distancing protocols at indoor sites.

	<b>Indoor</b>	<b>Outdoor</b>
<b>Williamsburg Site</b>	<ul style="list-style-type: none"> <li>● <b><u>The Last Place on Earth</u></b> <ul style="list-style-type: none"> <li>● 531 Graham Ave.</li> <li>● Brooklyn, NY 11222</li> <li>● Phone: (315) 230-4381</li> </ul> </li> </ul>	McCarren Park
<b>Fort Greene Site</b>	<ul style="list-style-type: none"> <li>● <b><u>Squarrel Cafe</u></b> <ul style="list-style-type: none"> <li>● Location: 572 Atlantic Ave</li> <li>● Brooklyn, 11217, NY</li> <li>● Phone: (718) 237-4286</li> </ul> </li> </ul>	Ft. Greene Park

## Cleaning and Sanitation

To ensure the safety of our staff and campers, our camps will adhere to hygiene and sanitation protocols set by the state of New York and the CDC. You may find these guidelines here.

The following are some of the practices our staff will employ to ensure the safety of our campers:

- Our staff will enforce social distancing at all times.
- Our staff will keep sanitization supplies on hand at all times.
- Our staff will check student temperatures at the beginning and end of each day.
- Our staff will have their temperatures checked at the beginning and end of each day.
- At the end of the day, one of our staff will have the specific role of sanitizing any high touch surfaces, such as sword handles, dice, and writing utensils.
- All staff are required to be vaccinated.  
All staff who are not fully vaccinated will undergo COVID testing every week.

## Supplies

Please provide your camper with a backpack or bag containing the following each day:

- 2 Face Coverings
- A hand sanitizer dispenser or wipes
- A refillable bottle of water
- Loose-fitting, weather-appropriate clothing
- Suitable shoes for physical activity
- Sunscreen
- An umbrella/rain jacket for days where weather is uncertain
- A healthy snack
- A bagged lunch

## Face Covering

- All staff and campers will be required to wear an appropriately-sized and fitted [CDC-Approved](#) face covering over at all times with a few exceptions as noted below.
- The face coverings must be worn according to [CDC Guidelines](#).
- Parents must supply your campers with **two** face-coverings each day. The second will be a spare in the event the first becomes unusable.
- If your child does not have a face covering, they will be provided with one by the camp staff on an emergency basis. (We will only have a limited number of these extra masks, so please plan accordingly.)
- If a child needs relief from their face covering at any time, they will be required to maintain at least 10 feet of distance from other people, at which point they may take a rest with their mask off.
- Campers will be allowed to remove their face coverings to eat and drink. Campers must be socially distanced from others by 10 feet or more when eating or drinking.
- We reserve the right to send home any camper who refuses to follow the above outlined policies during the camp day.

## Bathrooms

Campers will use public restrooms when at the outdoor site, and use the public restrooms at the indoor establishments we will occupy this summer. Counselors will have all the necessary supplies to maintain safe hand-washing hygiene protocols.

## Communication

We will be communicating our regular advanced schedules and information via email.

During the day, we may also need to send more timely group texts and emails for any last-minute changes due to weather, park traffic and the like. By replying to these messages, you will be able to communicate with the staff if you happen to be running late, have trouble locating the group, need to cancel at the last minute or things of that nature.

### **Staff Equipment and Health Training**

This Summer, each staff will undergo CPR/AED training administered by the Red Cross. This training will encompass the most up-to-date methods of CPR, as well as procedures of first response to medical emergencies.

### **Emergency Communications/Procedures**

Upon enrollment, you will be asked to fill out an emergency information sheet, which will include the phone numbers of any guardians, as well as any individuals who are authorized to pick up your child from camp. In the case of an emergency, we will respond in order of priority as is provided on the emergency information sheet.

When filling out your emergency information sheet, please include at least 2 emergency contacts. These contacts will be the backup contacts we will reach out to if we are unable to get in touch with you.

Aside from the parents and/or guardians, only the individuals on your camper's emergency contact list will be able to pick up your child.

To add a new individual to your camper's emergency contact sheet, please contact [bookings@nyplays.org](mailto:bookings@nyplays.org) the day before the individual is needed to pick up your camper, at the latest.

### **Minor injuries** (scrapes and bumps)

- Call a "Hold Play", stopping play
- Assess injuries and check if the camper is able to easily move/sit up/stand on their own, without assistance.
- If the camper's injuries are minor, apply first aid as needed, using your first aid kit.
- Regardless of the severity of the injury, all injuries must be reported to the Head counselor and logged in an incident report. The incident report binder can be found at the home base.

### **Major injuries**

- The instructor will apply the appropriate first-response care while the site director contacts the parents and EMT, with the order in which both parties are contacted depending on the severity of the situation.
- After contacting any necessary parties, the Site Manager will go to the scene of the injury and take over watching the injured camper. All parties will be ordered to return to home base via walkie-talkie.
- Once the Site manager is on the scene, they will stay with the injured camper as a supervising adult, accompanying them until their guardian is present.
- The instructor present at the time of the incident must file an incident report at the soonest possible opportunity.

### **Check-in Procedure**

Upon arrival at the indoor site each morning, the greeter will perform a temperature check on each camper before entering the indoor site.

- Individuals with a fever of 100.4 degrees, recent contact with someone infected with COVID-19 or above or other symptoms of COVID-19 will not be allowed to attend camp.

- We also encourage parents and staff to be on the alert for signs of illness and to remain home if anyone in your household, your camper or anyone your camper has been near are sick with COVID-19 or symptoms.

Having to cancel camp because someone knowingly showed up with a risk of COVID-19 would be really hard on our small business and the kids and parents who rely on us to keep their kids active, engaged and out of the house for a bit.

### **What happens if there is a COVID-19 outbreak at our camp?**

The New York Society of Play is hard at work to prevent the spread of COVID-19 and ensure the safety of our campers. However, we must consider the possibility of an outbreak among our counselors and staff, in spite of our safeguards and preparation.

### **Recognition**

- Every morning, campers will have their temperature taken before being dropped off. Each camper's temperature at the time of dropoff will be recorded on the attendance sheet. Anyone with a temperature over 100.4 degrees will be asked to stay at home for the safety of the campers and staff.
- Every afternoon, campers will have their temperatures checked before being dismissed. If a child has a temperature of 100.4 or over, staff will discuss possibilities and alternatives for the following day, which will include a partial refund or conversion into online programming. Any camper whose temperature comes in at 100.4 or higher will be asked to stay home unless they can provide a negative covid test taken after the date where their temperature was initially recorded.
- If a camper needs to be sent home or has a temperature of 100.4 or higher during dismissal, all parents from the current week and upcoming week of camp will be notified by email, so that they may make a decision on whether to have their child attend camp.
- If there is a progressively growing amount of campers at either location with a temperature of 100.4 degrees or more over a period of 2 days, that location will shut down at the end of that day, and all parents will be notified of this change when they pick up their child, or in the early evening by email or phone.

### **Rollout**

- If a location is shut down due to a COVID case, our summer program will continue online. All campers attending a shut down site will be automatically enrolled in our summer program online.
- Any families who attend our online summer program because our facility was shut down due to public health concerns will receive a 50% refund for any days where they were signed up for in-person camp and were unable to attend.
- Any family whose facility was closed due to public health concerns who does not opt to attend our online summer program will receive a 75% refund for any days where they were signed up for in-person camp and were unable to attend.
- Any family whose facility was closed due to public health concerns who does not opt to attend our Online camp will have the option to reschedule in future weeks in the Summer where there is availability at either of our sites. Before your camper is cleared to return to camp, you will have to produce a negative covid test taken after the date of the shutdown.

## Recuperation

- After a site shutdown, we will work as hard as we can to get camp up-and-running safely. This process will take approximately two or more days.
- During this recuperation time, all of our staff will undergo COVID testing to confirm they test negative for the virus.
- Once the restart date has been chosen, all parents in attendance at the time of shutdown will receive an email and text, notifying them of reopening.
- To ensure public health and safety, any campers who were present at the time of camp will be asked to produce a negative covid test when they attend to rejoin camp.

## Refund Policy

At the New York Society of Play, we understand that, especially now, circumstances can change at the drop of a hat. We have worked to provide a refund policy with flexible solutions.

All policies listed assume that absences and reschedules are not Covid-related. We have an entirely different set of covid related considerations in our section detailing what happens if there is a COVID outbreak at camp.

Refunds will be based on the total value of your original purchase divided by the number of days you have reserved.

(i.e. The refund amount will depend on whether the original reservation was made with an early bird discount, a multi-week discount, or a sibling discount)

- All requests for reschedule or cancellation must take place at least 48 hours before the day in question in order to receive a monetary refund.
- Any families who do not attend due to cancellation **48 hours prior** to the start of the in-day will receive a refund equal to **50% of the original amount paid for that date**, OR an NYSOP online voucher equal to **50% of the original amount paid for that date**.
- Any families who cancel **less than 48 hours prior** to the start of the day in question will NOT receive a monetary refund, but may request an online voucher equal to **25% of the original amount paid** for that date.
- Any family who is able to produce evidence of a positive COVID test dated within 7 days prior to the date of cancellation will be offered a **75% refund for the original amount paid** for that date.
- Any families who do not attend due to cancellation within 24 hours prior to the start of the day may reschedule their attendance to a day where seats are available. If no seats are available, they will receive an online voucher equal to **25% of the original amount paid** for that date.

## Pick Up Protocol

- Caregivers and campers must wear a face covering and remain socially distant at all times when picking up your camper at the indoor site.
- To pick up your child, speak to the greeter who will verify you as the child's caregiver and verbally confirm with both caregiver and camper.
- Caregivers must wait outside while their camper gathers their belongings.
- If a camper sports an elevated temperature during dismissal, the parent may be asked to hang back and have a private conversation with the lead counselor on how to move forward.

## Weather Policy

- On days where it rains or the weather exceeds 102 degrees, we will move to our indoor location if at all reasonable. There, we will play games that adhere to our social distancing and health regulations.
- If you are uncomfortable with your child spending all day in a cafe on rainy days or it is not reasonable for campers to do this, we will allow families to transition to online camp for the day, free of charge.

### **Grouping and Pods**

- Each site will accommodate no more than 12 children.
- Children may switch counselors and peers over the course of the day. For this reason, we will enforce social distancing and face-covering at all times.
- Counselors will go over health and safety expectations and protocol at the beginning of each day.